



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

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GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE & D. M. (L. R) DEPARTMENT

NOTIFICATION

The 10th April, 2018

No.RLR.187/2007/39- In cancellation of earlier Notification No. RLR.187/2007/43 dated 06/01/2016, the Governor of Assam is hereby pleased to amend the existing provision of Executive Instructions contained in the Assam Land Revenue Regulation, 1886 as provided in the clauses 160, 162, 162-A, 162-C and 164 in regard to minimum qualifications, duties and responsibilities and capacity-building of Gaonburas in Assam, hereinafter referred to as the principal Executive Instructions, namely:-

Short title and commencement. 1. (1) These Executive Instructions may be called the Executive Instructions under the Assam Land Revenue Regulation, 1886 (Amendment) 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

Substitution of Executive Instruction No. 160. 2. In the principal Executive Instructions, for the existing Executive Instruction No.160 shall be substituted, namely :-

"160. Appointment of Gaonburas:

Government of Assam may appoint Gaonbura for one or more revenue villages in the whole of the State, as per the norms laid down and notified by it in this regard."

Substitution of Executive Instruction No.162. 3. In the principal Executive Instruction, for the existing Executive Instruction No. 162, the following shall be substituted, namely :-

"162.(1) Minimum Qualification:

The Deputy Commissioner/Principal Secretaries of Autonomous Council areas shall appoint Gaonburas from the persons having the following qualifications:

- (i) He/She should be a citizen of India and a permanent resident of the area in respect of which he/she seeks appointment;
- (ii) He/She should be of minimum 35 years of age; He/She should be minimum 10th pass from a Board/Institution recognized by the State Government;
- (iii) He/She should be physically fit and have sound mind;
- (iv) He/She should not have been declared as an insolvent or defaulter in payment of government dues;
- (v) Preference shall be given to the family members of Gaonburas and views of the Mouzadar shall be taken into consideration;
- (vi) He/She should not be a Government employee;
- (vii) He/She should have landed property/immovable property in his/her name in the area in which he/she intends to be appointed as Gaonbura;
- (viii) He/She should not be a member of any political party;
- (ix) He/She should be a person of high status and command and have a respectable position in the society;
- (x) He/She should have worked/volunteered for the advancement of the Government policies and programmes and rendered assistance in natural calamities.

(2) **Selection Board:** The Deputy Commissioner/Principal Secretaries of Autonomous Council areas shall make the appointment of the Gaonbura on the recommendation of a Selection Board constituted for this purpose by the Deputy Commissioner/Principal Secretaries of the Autonomous Council areas which shall be comprised of the following members:-

- (i) Deputy Commissioner/Principal Secretaries of Autonomous Council areas.
- (ii) ADC (Revenue) or SDO(C)/ Joint Secretary (Revenue) in Council Districts.
- (iii) Circle Officer of the Revenue Circle within which the Gaonbura area is located.

The Selection Committee shall essentially assess the leadership qualities of the candidates along with his/her ability to inspire people and to lead a law abiding and value based life.

The Deputy Commissioner/Principal Secretaries of Autonomous Council areas shall make the Police Verification Report

in respect of Gaonburas before their appointment. No criminal case should be pending against him/her.

(3) Capacity building of Gaonburas :

- (i) Every new entrant to the institution shall be provided a week-long training at the Assam Survey and Settlement Training College or at the district level in a residential Mode;
- (ii) Circle Officers shall organize one day meeting with Gaonburas every month to discuss their preparedness for the responsibilities assigned to them. Absence from the meeting shall be held as an act of indiscipline and insubordination and proper record of it should be kept.
- (iii) Structured two-day training programme for Gaonburas shall be organized preferably at the district level, once in two years."

Substitution of Executive Instruction No. 162-A.

4. In the principal Executive Instruction, for the existing Executive Instruction No.162-A, the following shall be substituted, namely :-

"162-A. Removal from the job :

- (1) Gaonbura can continue to function till the time he is physically and mentally fit to carry out the duties and responsibilities assigned to him.
- (2) He/She can be removed from the post by the Deputy Commissioner/Principal Secretaries of Autonomous Council areas on the following grounds-
 - (i) He/ She is either physically or mentally unfit for the job;
 - (ii) Negligence or dereliction of duty;
 - (iii) Involvement in any financial wrong-doing;
 - (iv) Corrupt behaviors, as defined in the Prevention of Corruption Act, 1988;
 - (v) Moral turpitude;
 - (vi) Conviction in any court of law in criminal cases.
- (3) Deputy Commissioner/Principal Secretaries of Autonomous Council areas may place a Gaonbura under suspension pending formal enquiry against him on any of the ground mentioned in sub-clause (2) above.
- (4) The Deputy Commissioner/Principal Secretaries of Autonomous Council areas may dismiss a Gaonbura from office after giving opportunity of hearing and recording his reasons in writing."

Substitution of Executive Instruction No. 162-C. 5. In the principal Executive Instruction, for the existing Executive Instruction No.162-C, the following shall be substituted, namely :-
"162-C. An appeal against the order of appointment, suspension and dismissal of a Gaonbura by the Deputy Commissioner/Principal Secretaries of Autonomous Council areas shall lie to the Divisional Commissioner within a period of 60 (sixty) days from the date on which the appellant receives a copy of the order."

Substitution of Executive Instruction No. 164. 6. In the principal Executive Instruction, for the existing Executive Instruction 164, the following shall be substituted, namely :-
"164. Duties and Responsibilities of Gaonburas:

- (1) Gaonbura shall provide all the necessary assistance to the Lot Mandal in maintaining and updating the land records and in the maintenance of Survey marks (*Shildhip*). He/She shall be required to perform following duties in this regard :-
 - (i) He/She shall inform Lot Mandal the moment he/she comes to know of the encroachment on any piece of Government land in the village, or use of any piece of VGR/PGR and land reserved for specific purposes for any other purpose and obtain an acknowledgement from the Lot Mandal in support of the information having been given.
 - (ii) He/She shall inform villagers of the exact dates of the Lot Mandal's visits to the village as part of his Spring, Winter and Autumn tours well in advance, so that the villagers can be ready with the information to be shared with Lot Mandal.
 - (iii) He/She shall keep himself informed of the cases of change in the ownership of land, so that mutation in respect of such lands can be taken up.
 - (iv) He/She shall keep himself informed of the changes in the land use pattern to help Lot Mandal in preparing the proposals for reclassification.
 - (v) He/She shall immediately inform Lot Mandal of each and every case of transfer of agricultural land to non-agriculturists in rural areas and cases of transfer of land in tribal block and belt to an ineligible person.
 - (vi) He/She shall help Lot Mandal in organizing camps for sharing the changes in Jamabandi entries and distribution of the copies of Jamabandi.
- (2) He/She shall extend help to Mauzadars in collection of land revenue.

- (3) He/She shall keep close vigil on the wetlands, hills, ecological sites and sites of historical and archaeological importance in the village and inform the Circle Officer of all the instances of encroachment or harm to those, immediately.
- (4) Gaonbura shall function as a Convener of the Village Conservation and Land Management Committee and shall be responsible for (i) regular meetings of the Committee, (ii) sharing Government instructions and guidelines regarding the use and conservation of the Government and community land, (iii) keeping record of the proceedings of the deliberations of the committee and forwarding them to the Circle Officer, (iv) assisting the committee in implementing awareness generation programmes for the conservation of Government and community land, (v) extending support to the committee in preparation of village knowledge Bank and village resource network as per Government Guidelines, (vi) Assisting Lot Mandal in preparing the village land bank and (vii) Assisting the committee in preparation of Village Master Plan.
- (5) He/She shall render assistance in carrying out response, relief and rehabilitation operations during natural or man-made disasters.
- (6) In criminal matters, he/she shall discharge the duties imposed on village headmen by Section 40 of the Criminal Procedure Code and assist the police in the investigation of crime occurring within his/her charge. He/ She may report crime to the police either in writing or in person or by messenger as is most convenient to him/her.
- (7) He/She shall report to the Circle Officer the vital statistics of his charge, outbreaks of epidemics among men and cattle and serious destruction of crops. He/she should report threatened, breaches of embankments.
- (8) He/She shall also help visiting officers of the Departments of Health and Family Welfare, Public Health Engineering, Agriculture, Veterinary, Co-operation, Education, Social Welfare etc. as and when required."

RAJESH PRASAD,

Commissioner & Secretary to the Govt. of Assam
Revenue & D. M. Department.