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Certified that -

(i) This indent has been carefully prepared and strictly worked out according to the laid down rules and also taking in to consideration the stocks position on the day of submitting this indent.

(ii) I have satisfied myself that the forms indent for are absolutely necessary.

(iii) Every care will be taken by me, to present the issue of Government forms on any purpose than public service.

Address to which R/R or B/L is to be sent :-

P.O. Dist.

Rly/Str. Station to which forms

are to be booked

Signature of Indenting Officer

Designation impressing Seal

Date

Signature of Controlling Officer

Designation impressing Seal.....

Numerical strength of the indenting Officer

Head of Department.....

No. of Gazetted Officers.....

No. of Assistants

No. of Stenographers.....

No. of IV Grade Staff

TOTAL -

No. OF DIVISION.....

Director
Printing & Stationery,
Gurwahati-21.