



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

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GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
REVENUE AND DISASTER MANAGEMENT (LA & A) DEPARTMENT
ASSAM SECRETARIATE (CIVIL), DISPUR

NOTIFICATION

The 12th March, 2024

No. LA&A.263522-285.- Pending finalization of Service Rules for Class-I employees under the establishment of the Director of Land Records and Surveys, etc., Assam, in exercise of power conferred upon him under the provision of Article 309 of the Constitution of India, the Governor of Assam is pleased to make the following Executive orders for filling up the post of Joint Director of Surveys, Assam.

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| Short title and commencement | 1. (1) These Executive Orders may be called the Assam Executive Order for filling up the post of Joint Director of Surveys, 2024.
(2) They shall come into force on the date of their publication in the Official Gazette. |
| Definition | 2. In these orders, unless there is anything repugnant in the subject or context:-
(a) "Appointing Authority" means the Governor of Assam;
(b) "Board" means the Selection Board constituted under clause 8;
(c) "Commission" means the Assam Public Service Commission;
(d) "Constitution" means the Constitution of India;
(e) "Government" means the Government of Assam;
(f) "Governor" means the Governor of Assam; |

- (g) “Member” means a member of the Class-I Officers under the establishment of the Director of Land Records and Surveys, etc., Assam under Revenue and Disaster Management Department;
- (h) “Schedule” means the Schedules appended to these Orders;
- (i) “Select List” means the list recommended by the Board for recruitment to the post of Joint Director of Surveys, Assam;
- (j) “Year” means calendar year.
- Strength 3. The strength of the cadre of Joint Director of Surveys, Assam shall be such as may be determined by the Government from time to time. The strength of the cadres of the Service on the date of commencement of these Orders shall be shown in the Schedule I :
- Provided that the Government may hold in abeyance any post as and when considered necessary.
- Method of recruitment 4. Recruitment to the post of Joint Director of Surveys shall be made by promotion from the post of Assistant Director of Surveys, Assam, as per clause 6 of the Executive Orders and in absence of suitable candidate for promotion, the post may be filled up on deputation or on short term contract basis from experienced eligible candidate as per procedure mentioned in Executive Order 7.
- Recruitment by Promotion 5. Subject to suitability as may be decided by the Selection Board an officer belonging to the corresponding cadre of Assistant Director of Surveys under the Government of Assam shall be promoted to the cadre of Joint Director of Surveys in the manner provided in clauses 6, 7 and 8.
- General procedure for promotion 6. (1) Before the end of each year the Appointing Authority shall make an assessment of the likely number of vacancies to be filled up by promotion in the next year in the cadre.
- (2) The Appointing Authority shall then furnish to the Board the following documents and informations with regard to as many officers in order of seniority as are eligible for promotion :
- (a) information about the number of vacancies;
- (b) list of officers in the order of seniority, eligible for promotion indicating the cadre to which the case of promotion is to be considered;

- (c) an Officer in the cadre of Assistant Director of Surveys, who has completed not less than 10 years of continuous service in that post shall be considered eligible for consideration for promotion to the post of Joint Director of Surveys;
 - (d) annual confidential reports of last three years of the eligible Officers;
 - (e) as the post of Joint Director of Surveys is a single cadre post, the imposition of reservation criteria shall not be applicable;
 - (f) any other documents and information as may be considered necessary by the Appointing Authority or requested by the Board.
- (3) The Appointing Authority shall simultaneously request the Board to recommend a list of officers found suitable for promotion in order of preference, in respect of promotion to the cadre in which recruitment is to be made by promotion.
 - (4) The selection shall be made on the basis of merit with due regard to seniority.
 - (5) The Board, after examination of the documents and information furnished by the Appointing Authority shall recommend to the Appointing Authority a list of officers against probable number of vacancies, in order of preference, found suitable for promotion.
 - (6) The Appointing Authority on receipt of the list recommended by the Board, shall consider the list for promotion to the concerned cadre and approve the list unless it considers any change necessary. If the Appointing Authority considers it necessary to make any change in the list recommended to the Board, it shall inform the Board of the change proposed and after taking into account the comments, if any, as may, in his opinion, be just and proper.
 - (7) The inclusion of a candidate's name in a select list shall confer no right to promotion unless the Appointing Authority is satisfied after such enquiry as may be considered necessary that a candidate is suitable for promotion.
 - (8) The select list shall remain valid for 12 calendar months from the date of approval by the Appointing Authority.
- Procedure of Deputation or short term contract
7. (1) The Appointing authority shall invite applications, by publishing advertisement in daily news paper and in online from eligible candidates for appointment through deputation or short term contract.

- (2) The candidate shall be required to have experience in field of Survey, serving under the Central Government for not less than 07 years, and 11 years in respect of candidates serving under other States or Union Territories of India.
- (3) In respect of short term contract, the candidate shall be Academicians in the rank of Assistant Professor in the field of Survey from the recognized Universities and premier Educational Institutions (Autonomous bodies) of the Country.
- (4) The educational qualification for the candidates from the academic background shall be as shown in Schedule-II.
- (5) The Appointing authority shall provide all the received applications along with a names of shortlisted candidates to the Selection Board for selecting the best suited candidate for deputation or short term contract, to the post of Joint Director of Surveys.
- (6) The Selection Board shall hold competitive examination or interview and undertake scrutiny of thesis or articles, if any published by the candidates and other certificates and documents, as may be considered necessary.
- (7) The Selection Board shall furnish to the Appointing Authority the name of the selected candidate for filling up the post of Joint Director of Surveys.
- (8) The Appointing authority shall appoint the selected candidate recommended by the Selection Board by issuing notification in the Official Gazette.
- (9) The terms and conditions for deputation shall be governed by the Finance Department's Office Memorandum No.FEG.33/2016/2 dated 27/12/2016.
- (10) The terms and conditions for short term contract shall be as determined by the Appointing authority in the line of Finance Department's Office Memorandum No. FEG.33/2016/2 dated 27/12/2016.

Selection Board

8. The Selection Board as referred to in clause 5 and 6 shall consist of the following members, namely :-

(1)	Senior most Secretary Revenue and Disaster Management Department, Government of Assam	Chairman
(2)	Director of Land Records and Surveys	Member
(3)	A representative of Personnel Department not below the rank of Deputy Secretary	Member
(4)	Joint Secretary or Deputy Secretary or Under Secretary to the Revenue and Disaster Management Department	Member Secretary

- Disqualification 9. (1) No person shall be eligible for appointment to the service ;
- (a) unless he is a citizen of India;
- (b) if he has more than one wife living or in case of a female candidate who has married a person who has one wife living and legally not valid :
- Provided that the Governor may, if he is satisfied that there are special grounds for doing so, exempt any person from the operation of this clause.
- (c) if he has more than two living children as per Government Notification vide No.ABP.69/2019/17 dated 16.11.2019.
- (d) if he has violated the legal age of marriage.
- (2) No person who attempts to enlist support for his candidature directly or indirectly by any recommendation, either written or oral or by any other means, shall be appointed on promotion to the service.
- Joining Time 10 A person shall join within 15 days from the date of receipt of the order of promotion failing which the appointment shall be canceled unless the Appointing Authority extends the period, which shall not exceed three months.
- Pay 11. All appointments in the service shall be made in the time scale of pay as may be prescribed by the Government from time to time. The scale of pay of the post of Joint Director of Surveys, on the day of commencement of these Orders, are shown in the Schedule-I.
- Interpretation 12 If any question arises relating to the interpretation of these Orders, the decision of the Government shall be final.

GYANENDRA DEV TRIPATHI,

Principal Secretary to the Government of Assam,
Revenue & Disaster Management Department, Dispur.

Schedule I
(see rule - 3)

Sl. No.	Name of the post	Pay Band	Grade Pay	No of posts
1	Joint Director of Surveys (Promotion)	PB-4 : Pay Scale @Rs.30000/- to 110000/-	15,100	1

Schedule II
(see rule – 7)

Sl. No.	Categories of cadres or posts	Minimum educational Qualification and experience prescribed for the post in the cadres for deputation including short term contract	
1	2	3	
1	Joint Director of Surveys	(a)	M.Sc. as Mathematics one of the subjects from any recognized University with 400 (Basic) Surveying Supervisor Course passed from the Survey Training Institute, Hyderabad, Survey of India. OR
		(b)	Candidates possessing ME / M. Tech (Civil) degree with specialization in Surveying. They are required to undergo 400 (Basic) Surveying Supervisor Course and Map Re- production in the Survey of India after recruitment to the post Joint Director of Surveys.