



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

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No. 529 Dispur, Tuesday, 28th November, 2023, 7th Agrahayana, 1945 (S. E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
HOME (A) DEPARTMENT

NOTIFICATION

The 15th November, 2023

No. HMA-11011/23/2023 (eCF No: 303774).- The Governor of Assam is pleased to revise the user charges, service fees for availing the services that are focused for citizen centric service delivery through the Assam Police Citizens Service Portal "Assam Police Sewa Setu" notified earlier under the provisions of section 4 of the Assam Right to Public Services (Amendment) Act, 2019 vide Notification No.HMA-11011/23/2023 (eCF No.303774) dated 29/05/2023. The revised charges are detailed at **ANNEXURE-A**.

Further the Citizen Charters are revised as below :-

- 1) Annexure-C of earlier notification for services having free charges is replaced vide Annexure -X
- 2) Annexure -E of earlier notification for services having some charges is replaced vide Annexure -Y

The will come into force with immediate effect.

Sl. No.	SERVICE NAME	SUB-SERVICE NAME	SERVICE FEES
1	e-Complaint		NA
2	e-FIR	POCSO / Crime Against Women / Vehicle Theft	NA
3	Public Grievance Redressal		NA
4	Service Grievance Redressal		NA
5	Registration of Senior Citizen		NA
6	Govt. / PSU Employment Verification	Pre Verification / Post Verification	NA
7	Missing Person's Complaint		NA
8	Child Related Complaints	Online Bullying / Harassment / Grooming / Child Pornography / Child Labour / Child Trafficking / Child Sexual Abuse / Online Sexual Abuse / Child Suicide / Child Marriage / Child Beggar / Street Child / Mental Harassment at Home / Child in Conflict with Law / Blackmail / Corporal Punishment / Mental Violence at School / Physical Violence at School / Murder / Kidnapping.	NA
9	Lost & Found Property	Lost / Found	NA
10	Passport Seva		NA
11	Citizen Tip		NA
12	Permission / NOC for Religious Events	Puja / Religious Function / Religious Procession / Meeting/Conference	NA
13	Private Employment Verification	Pre Verification / Post Verification	300
14	Tenant / PG Verification		300
15	Domestic Help Verification		300
16	Permission / NOC for Cultural Events	Cultural Procession / Cultural Programme / Bihu / Meeting /Conference	300
17	Permission / NOC for Political Events	Political Rally / Political Program / Meeting / Conference	2000
18	Permission / NOC for Sports Events	Run / Marathon / Bike Rally / Car Rally / Cycle Rally / All Types of Sports	2000
19	Permission / NOC for Social Awareness Events	Awareness Program / Awareness Rally/ Street Play	500
20	Permission / NOC for Entertainment / Commercial Events	Theatre Show (EXCEPT Mobile Theatre) / New Year Eve Event / Exhibition / Trade Fair / Mela / Food Festival/ Expo	5000
21	Permission for Drones		3000
22	Police Clearance for Commercial Constructions		50,000 for Guwahati city (GMDA area) & 25,000 for rest of the State
23	Police Clearance for Petrol Pump and Gas Agency	Petrol Pump / Gas Agency	10000

24	Police Clearance for Explosive Movement & Storage	Movement of Explosives / Storage of Explosives	5000
25	NOC for Temporary Sale of Fire Crackers		2000
26	NOC for Temporary Bar License		5000

Annexure-X

Citizen Charter							
Notified public service	Sub-Service Name	Designated Public servant (DPS)	Stipulated time limit for providing the service	Designation of Appellate authority	Time limit by the stipulated authority	Documents to be enclosed along with the application	User Charges
e-Complaint	-						Nil
e-FIR	POCSO/ Crime Against Women / Vehicle Theft						Nil
Public Grievance Redressal	-						Nil
Service Grievance Redressal	-	Commissioner of Police for Kamrup (M) / Superintendent of Police of the concerned Districts	Normally 2-4 weeks	The Director General of Police, Assam	4 weeks	Necessary documents related to the matter	Nil
Missing Person's Complaint	-						Nil
Child Related Complaints	Online Bullying / Harassment / Grooming / Child Pornography / Child Labour / Child Trafficking / Child Sexual Abuse / Online Sexual Abuse / Child Suicide / Child Marriage / Child Beggar / Street Child / Mental Harassment at Home / Child in Conflict with Law / Blackmail / Corporal Punishment / Mental Violence at School / Physical Violence at School / Murder / Kidnapping.						Nil

Citizen Charter							
Notified public service	Sub-Service Name	Designated Public servant (DPS)	Stipulated time limit for providing the service	Designation of Appellate authority	Time limit by the stipulated authority	Documents to be enclosed along with the application	User Charges
Lost & Found Property	Lost / Found						Nil
Passport Seva	-						Nil
Citizen Tip	-						Nil
Registration of Senior Citizen	-						Nil
Govt./ PSU Employment Verification	Pre Verification / Post Verification						Nil
Permission / NOC for Religious Events	Puja / Religious Function / Religious Procession / Meeting/Conference						Nil

Annexure-Y

Notified public service	Sub-Service Name	Designated Public servant (DPS)	Designation of Appellate authority	Documents to be enclosed along with the application	User Charges
Private Employment Verification	Pre Verification / Post Verification				300
Tenant / PG Verification	-				300
Domestic Help Verification	-				300
Permission / NOC for Cultural Events	Cultural Procession / Cultural Programme / Bihu/ Meeting/ Conference				300
Permission / NOC for Political Events	Political Rally/ Political Programme/ Meeting/ Conference	Commissioner of Police for Kamrup (M) / Superintendent of Police of the concerned Districts	The Director General of Police, Assam	Necessary documents related to the matter	2000
Permission / NOC for Sports Events	Run/ Marathon/ Bike Rally/ Car Rally / Cycle Rally/ All Types of Sports				2000
Permission / NOC for Social Awareness Events	Awareness Programme/ Awareness Rally/ Street Play				500
Permission / NOC for Entertainment/ Commercial Events	Theatre Show (EXCEPT Mobile Theatre) / New Year Eve Event/ Exhibition/ Trade Fair/ Mela/ Food Festival/ Expo				5000
Permission for Drones					3000
Police Clearance for Commercial					50,000 for Guwahati City

Notified public service	Sub-Service Name	Designated Public servant (DPS)	Designation of Appellate authority	Documents to be enclosed along with the application	User Charges
Constructions					(GMDA area) & 25,000 for rest of the State
Police Clearance for Petrol Pump and Gas Agency	Petrol Pump / Gas Agency				10000
Police Clearance for Explosive Movement & Storage	Movement of Explosives/ Storage of Explosives				5000
NOC for Temporary Sale of Fire Crackers					2000
NOC for Temporary Bar License					5000

BISWAJIT PEGU,
Secretary to the Government of Assam,
Home and Political Department.